

AGDPlatform

會計妹客戶服務平台


註冊指引手冊

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一、WhatsApp 電話註冊流程

1、選擇國際電話區號，右側輸入 WhatsApp 電話號碼，點擊【獲取驗證碼】；

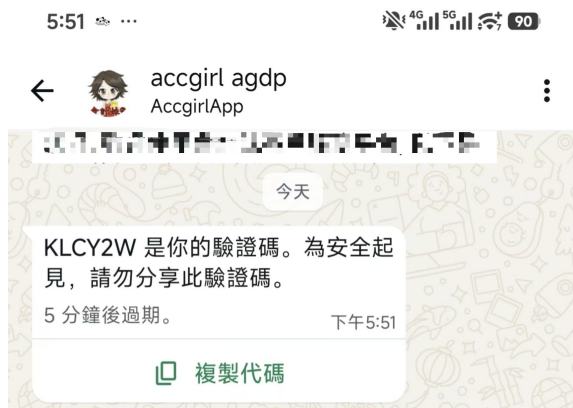


The image shows the WhatsApp phone registration interface. At the top, there are two tabs: "WhatsApp電話註冊" (selected) and "電郵註冊". The form is divided into several sections. The first section, "Whatsapp號碼", contains a dropdown menu for the country code (currently set to "中國 +86") and a text input field for the phone number. A red arrow labeled "1" points to the country code dropdown, and another red arrow labeled "2" points to the phone number input field. Below these is a "請輸入驗證碼" (Enter verification code) input field and a "獲取驗證碼" (Get verification code) button. A red arrow labeled "3" points to the "獲取驗證碼" button. Below the verification code input field, there is a green message: "已發送，請查看手機 WhatsApp 訊息。" (Sent, please check your mobile WhatsApp message.) and a green message: "21 秒後可重新獲取驗證碼。" (You can get the verification code again after 21 seconds.). The next section, "稱謂及姓氏" (Name and surname), contains a dropdown menu for the title (currently set to "先生 Mr.") and a text input field for the name. Below this is a section for "身份證號碼頭四碼" (First four digits of ID number) with a text input field. At the bottom of the form is a large orange "註冊" (Register) button.

2、手機 WhatsApp 將收到驗證碼信息，隔 1 分鐘可重新獲取驗證碼，驗證碼 5 分鐘內有效。



The image shows the WhatsApp phone registration interface after the user has received the verification code. The "WhatsApp號碼" section is still present, but the "獲取驗證碼" button has been replaced by a "重新獲取驗證碼" (Get verification code again) button. The "請輸入驗證碼" (Enter verification code) input field is still present. Below the input field, there is a green message: "已發送，請查看手機 WhatsApp 訊息。" (Sent, please check your mobile WhatsApp message.) and a green message: "可重新獲取驗證碼。" (You can get the verification code again.). The "稱謂及姓氏" (Name and surname) section and the "身份證號碼頭四碼" (First four digits of ID number) section are still present. At the bottom of the form is a large orange "註冊" (Register) button.



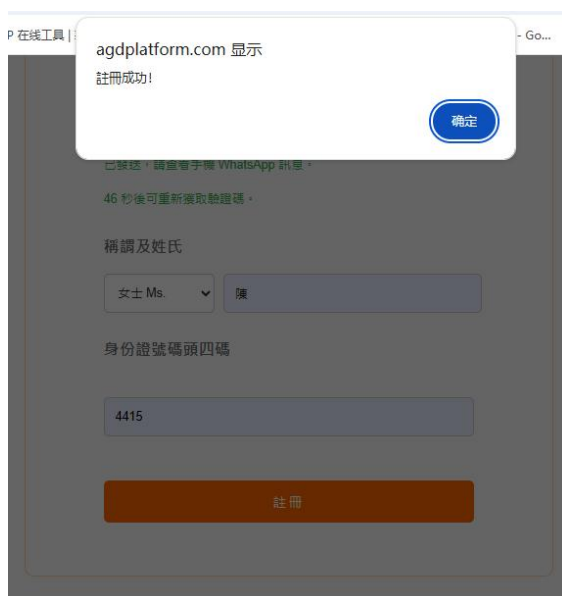
3、選擇稱謂及姓氏（請盡量使用繁體中文填寫，將用於身份核對）

A form titled '稱謂及姓氏'. It has a dropdown menu with '女士 Ms.' selected and a text input field containing the character '陳'.

4、填寫身份證號碼頭 4 位（香港身份證頭 4 碼填寫樣例：K123）

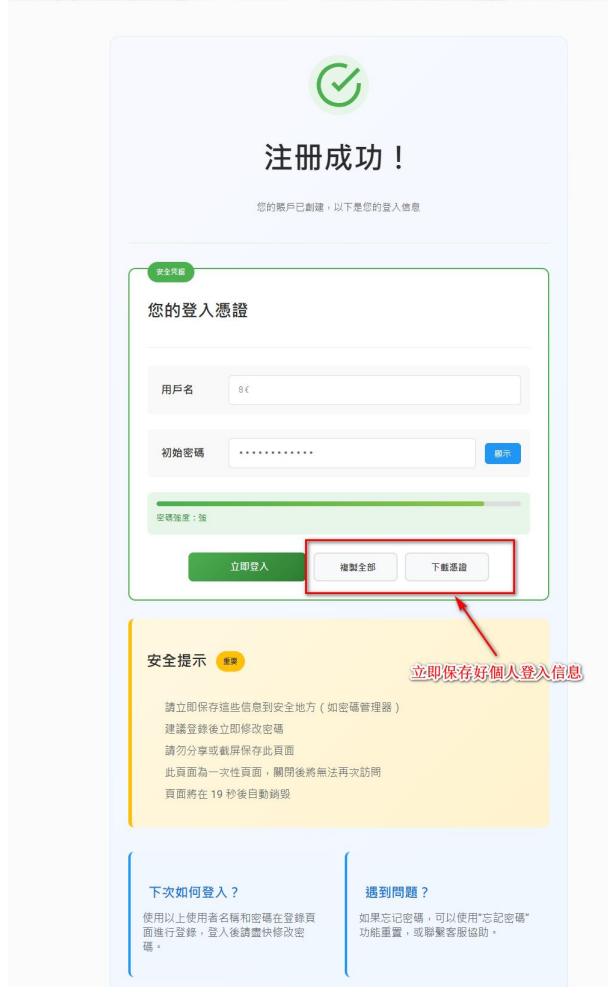
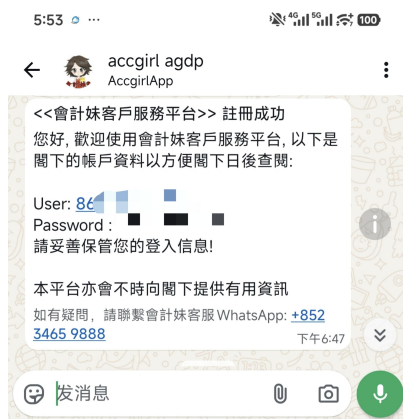
A form titled '身份證號碼頭四碼'. It has a text input field containing the number '4415'.

5、上述填寫好後，點擊註冊。

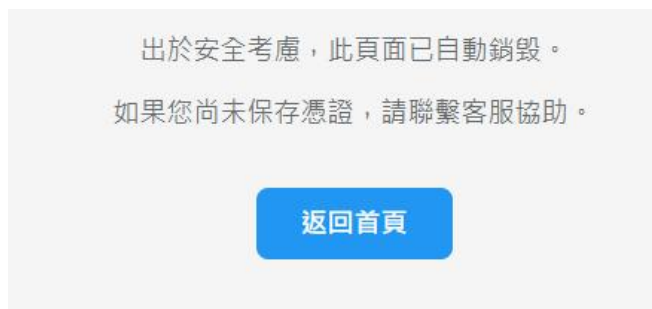
A large orange button with the text '註冊'.

註冊信息將保留於後期身份核驗，請注意信息填寫，身份核驗失敗將導致獲取資料信息失敗。

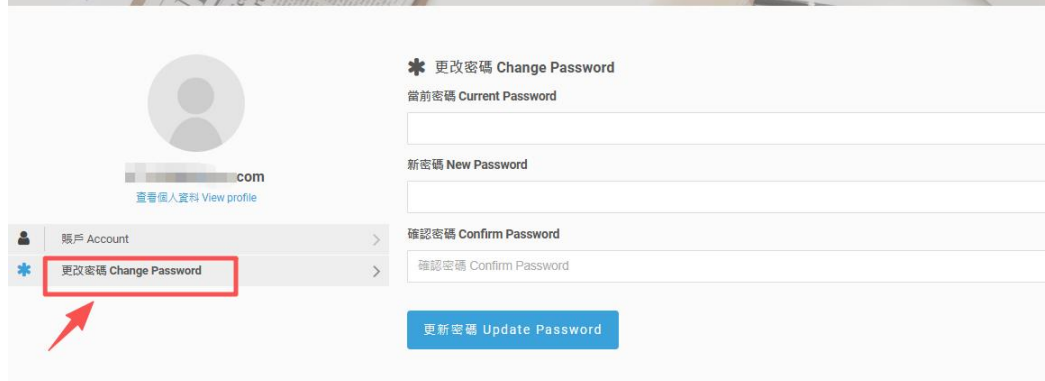
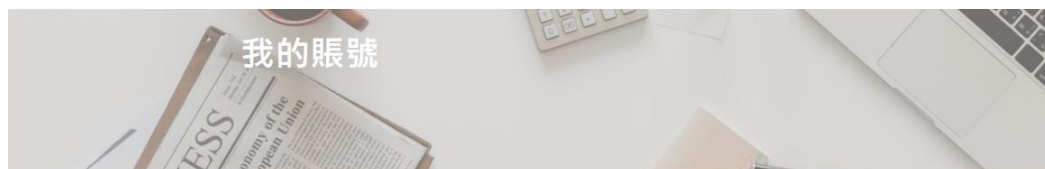
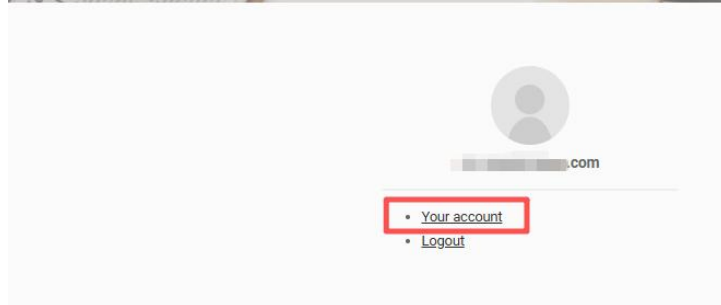
6、WhatsApp 或將會收到登錄賬號訊息，且跳轉至賬號信息一次性頁面（**立即保存個人登入憑證**）



60s 後自動銷毀上述頁面:



7、登入後可點擊“Your account”自行更改密碼



二、E-Mail 電郵註冊流程

1、輸入與會計妹聯繫綁定的電郵



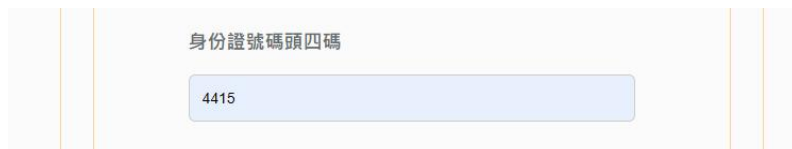
The screenshot shows the 'E-Mail registration' (電郵註冊) form. At the top, there are two tabs: 'WhatsApp電話註冊' and '電郵註冊', with the latter being selected. The form contains three input fields: 1. '電郵' (Email) with a placeholder '請輸入正確的電郵，以確保成功註冊！'. 2. '稱謂及姓氏' (Title and Surname) with a dropdown menu showing '先生 Mr.' and a text box with the placeholder '請用繁體填寫姓氏'. 3. '身份證號碼頭四碼' (First four digits of ID number) with a placeholder '請輸入「身份證前 4 碼」作查重，如K123'. Below these fields is an orange '註冊' (Register) button.

2、選擇稱謂及姓氏（請盡量使用繁體中文填寫，將用於身份核對）



This screenshot focuses on the '稱謂及姓氏' (Title and Surname) field. The dropdown menu is open, showing '女士 Ms.' selected. The text box next to it contains the character '陳'.

3、填寫身份證號碼頭 4 位（香港身份證頭 4 碼填寫樣例：K123）

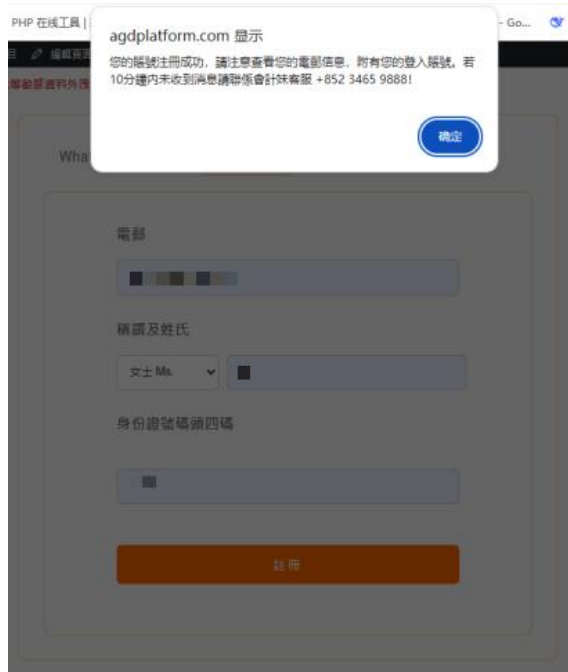


This screenshot focuses on the '身份證號碼頭四碼' (First four digits of ID number) field. The text box contains the digits '4415'.

4、上述填寫好後，點擊註冊。



This screenshot shows the orange '註冊' (Register) button, which is the final step in the registration process.



註冊信息將保留於後期身份核驗，請注意信息填寫，身份核驗失敗將導致獲取資料信息失敗。

5、您輸入的電郵將會收到【註冊成功】郵件，輸入初始賬號密碼即可登入。



6、登入後可點擊“Your account”自行更改密碼

登入



[redacted].com

- [Your account](#)
- [Logout](#)

我的賬號

[redacted].com
[查看個人資料 View profile](#)

賬戶 Account



更改密碼 Change Password

* 更改密碼 Change Password

當前密碼 Current Password

新密碼 New Password

確認密碼 Confirm Password

確認密碼 Confirm Password

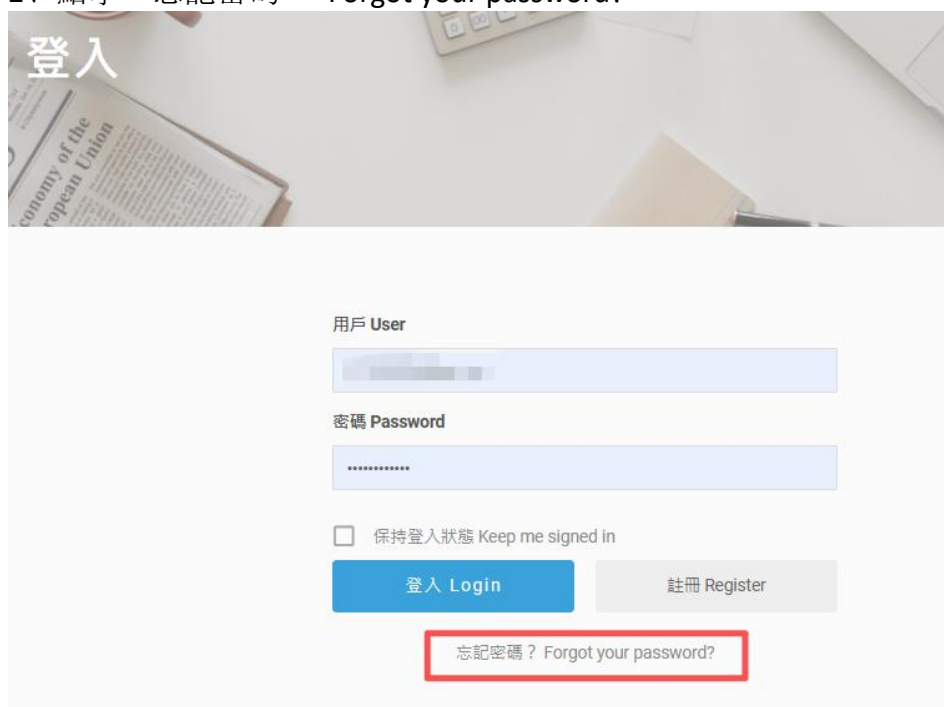
[更新密碼 Update Password](#)

三、忘記密碼

1、點擊右上角的「登入」



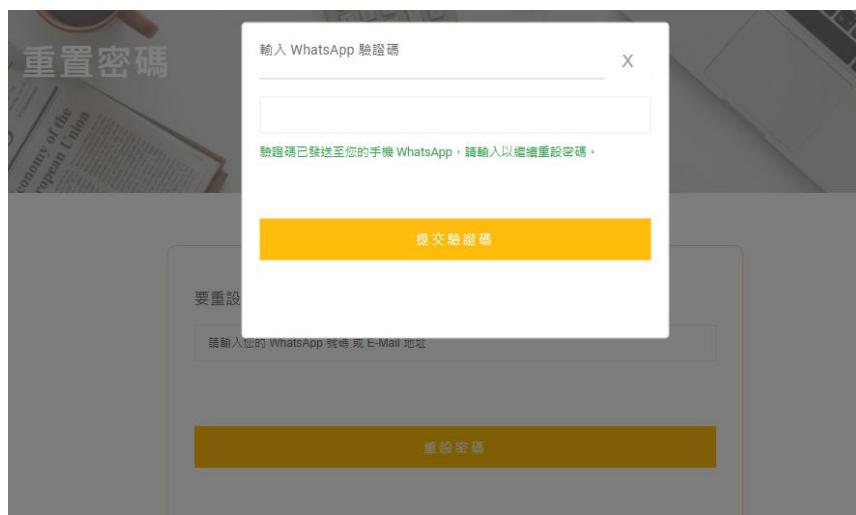
2、點擊“忘記密碼？ Forgot your password?”



3、輸入登錄賬號（Whatsapp 號碼/E-Mail 地址），點擊重置密碼



(1) Whatsapp 重置密碼，需要輸入手機 Whatsapp 接收到的驗證碼，驗證成功後會跳轉至更改密碼頁面。



(2) E-Mail 重置密碼，輸入的 E-Mail 地址將收到重置密碼郵件，點擊電郵裡的鏈接會跳轉至更改密碼頁面。



4、可直接修改密碼，點擊“儲存密碼”後，就可以用您新密碼進行登入啦！



The screenshot shows the '會計妹' (Accountant Sister) customer service platform (客戶服務平台) on AGDPlatform.com. The main focus is a '新密碼' (New Password) form. The password 'B#Mg9QdmSFs9bDwt' is entered in a field with a strength indicator '高' (High) and a red 'A)' icon. Below the field, a提示 (提示: 建議密碼應該至少要有 12 個字元，並在密碼中同時使用大小寫字母、數字及 ! " ? \$ % ^ &) 等特殊符號，便能讓密碼更安全。) provides guidelines for a strong password. At the bottom of the form are two buttons: '產生密碼' (Generate Password) and '儲存密碼' (Save Password). Below the form, there is a '登入' (Login) link, a '前往 (AGDPlatform.com)' button, and a language selector set to '香港中文' (Hong Kong Chinese) with a '變更' (Change) button.

會計妹®
客戶服務平台
AGDPlatform.com

新密碼
B#Mg9QdmSFs9bDwt 高 A)

提示: 建議密碼應該至少要有 12 個字元，並在密碼中同時使用大小寫字母、數字及 ! " ? \$ % ^ &) 等特殊符號，便能讓密碼更安全。

產生密碼 儲存密碼

登入
前往 (AGDPlatform.com)

香港中文 變更